

Course Syllabus

Course Number and Name: College Composition II: Eng 106, 3 credit hours

Semester: Spring 2017

Classroom & Class Time: Maquoketa Valley HS Room 207

Name: Diane Temple

Phone: 319.480.4644

Email Address: dianetemple@maquoketa-v.k12.ia.us

Office Location: MVHS Room 207

Office Hours: 8:00-8:05; by request

Communication:

(Include best way for contact
to be made and expected
response time to inquiries)

I am good about checking my email. You can expect a response within 24 hours.

**Course Description
& Goals:**

This research writing based course focuses on writing as a process with emphasis on persuasion, evaluation, analysis, investigation, research, and documentation of sources.

Prerequisite: ENG:105 with a minimum grade of C- or an equivalent college-level course in composition with a minimum grade of C-.

The course will include reinforcement of the process of composing, methods of development, aspects of style, and accuracy of expression. Opportunity will be provided for students to write and evaluate research papers.

Course Objectives: At the completion of this course, students will:

- 9.1 Recognize and apply the principles of effective persuasion in their writing.
- 9.2 Choose a subject, limit it, find information about the subject, and report their findings.
- 9.3 Use the resources of the library, electronic databases, and other sources as needed to develop their subjects.
- 9.4 Read and take notes by quoting directly, summarizing, or paraphrasing.
- 9.5 Recognize what constitutes plagiarism and understand its consequences.
- 9.6 Locate, analyze, and evaluate sources.
- 9.7 Document information with correct use of quotations and references.
- 9.8 Use acceptable MLA or APA format for title page, outline or abstract, pagination, margins, documentation, and works cited or reference pages.
- 9.9 Eliminate errors in person, tense, voice, and pronoun reference from their writing.
- 9.10 Eliminate redundancies and dangling construction from their writing.

Required Materials: *You've Gotta Have Heart in Your Writing*—Second Edition, Jim Brimeyer

(Including textbook and any other materials or supplies required for the class)

Major Units of Instruction:

- 8.1 Process of Composing
 - 8.1.1 Precomposing Activities
 - 8.1.1.1 Writer Insights
 - 8.1.1.2 Audience Analysis
 - 8.1.1.3 Purpose
 - 8.1.2 Composing
 - 8.1.2.1 Thesis
 - 8.1.2.2 Development
 - 8.1.2.3 Organization
 - 8.1.3 Revising
 - 8.1.4 Editing
 - 8.1.4.1 Grammar
 - 8.1.4.2 Mechanics
 - 8.1.4.3 Manuscript
 - 8.1.5 Methods of Development
 - 8.1.5.1 Persuasion
 - 8.1.5.2 Evaluation
 - 8.1.5.3 Analysis
 - 8.1.6 The Research Writing Process
 - 8.1.6.1 Selecting a Topic
 - 8.1.6.2 Preliminary Research
 - 8.1.6.3 Note Taking
 - 8.1.6.4 Outlining
 - 8.1.6.5 Drafting
 - 8.1.6.6 Documentation
 - 8.1.6.7 Revising
 - 8.1.6.8 Peer/Instructor Response
 - 8.1.6.9 Final Presentation
 - 8.1.7 Use of Sources
 - 8.1.7.1 Library
 - 8.1.7.2 Interviews
 - 8.1.7.3 Electronic Databases
 - 8.1.7.4 Source Evaluation
 - 8.1.8 Accuracy of Expression
 - 8.1.8.1 Person
 - 8.1.8.2 Redundancy
 - 8.1.8.3 Active/Passive Voice
 - 8.1.8.4 Pronoun Reference
 - 8.1.8.5 Dangling Construction

Methods of Assessment:

Grading Criteria:

- 11.1 The instructor will provide the grading criteria to students at the beginning of the course.
- 11.2 Grades will be assigned for work completed using the letter grades A-F as identified in the college catalog.
- 11.3 Students must process and submit a minimum of 32 pages of edited text (final product, not drafts).

Quality of work: You will find yourself challenged in this class. If not, we've both failed. We will write in a variety of styles about a myriad of topics. I expect your best work, and I will help you learn to write to your potential. We're forming a partnership, and I'm excited for my duties, and I trust you are too. You may experience some frustration and writer's block; that's natural. What's also natural for humans is to find a way to survive. Together, you'll survive and thrive. Some of your essays may need more time and thought for revision; that's okay too. Until your essay meets our standard of quality, it's unfinished and will require more work.

Assessment of growth: Together we will explore what constitutes quality writing; that's what the class is all about! Throughout the semester, you'll respond to your own writing, your peers' writing and sample pieces. This informal evaluation and reflection will help you strive for quality writing. I will also respond to a variety of your writing: journals, essays, reflections. My comments, as well as the comments of your peers, are designed to help you craft your skill as a writer. Once you have demonstrated quality writing, you will receive full credit for it and prepare it for your portfolio--your personal celebration of learning.

Grading Scale and Procedures:

(Include timeframe for posting of grades)

93.00 – 100.00	A	87.00 – 89.99	B+	83.00 – 86.99	B	80.00 – 82.99	B-
77.00 – 79.99	C+	73.00 – 76.99	C	70.00 – 72.99	C-	67.00 – 69.99	D+
				63.00 – 66.99	D	60.00 – 62.99	D-

Course work: 50% Portfolio: 50%

Methods of delivery:

- 10.1 Lectures, discussion, small group discussion, and audiovisual materials will be used to present the subject matter.
- 10.2 Written assignments, and other projects may be assigned to complete the course objectives. Portfolios are required to demonstrate writing progress throughout the course.
- 10.3 Peer response sessions will be scheduled to provide reactions and feedback to writing in progress.
- 10.4 Student teacher conferences may be scheduled as needed.
- 10.5 Assessment devices (rubrics) will be used to monitor student progress and instruction.
- 10.6 A plagiarism software (TurnItIn) approved by the College may be used for all major papers.

Course Calendar:

The course begins on the first day of the semester and ends on the last day of the semester.

**Attendance/
Participation:**

Your attendance is expected. Deadlines apply whether you are in class or not. I will supply you with a monthly syllabus (subject to change) that indicates the assignments and due dates. You are responsible for keeping up with the work listed, and if you have concerns, you need to talk to me about it. I simply need to know what your plan for completion is. Failure to notify me by the due date about a late project (late is defined as not having the work in school the day it is due) will result in a major deduction of score on that project. If you are not in school the day a project is due, you must still contact me. I have made my phone number, school phone number, and my email address available to you. If you cannot communicate, you can have your parent contact the office and let the office personnel know that they must specifically contact me to let me know you have acknowledged a due date and will turn in your project/essay by class time of the day you are back in school. Quizzes can be made up in advance, but they cannot be made up after the rest of the class has taken them. If you know you are going to be gone, I strongly suggest you let me know. Journals are due by class time the day after they are assigned. The guidelines set forth in this course description are the school-endorsed policies (see Dual-Credit Classes in student handbook).

See above.

**Academic
Dishonesty:**
(Definition and
Consequences)

Late Work:

See above.

**Missing
Assignments:**

See above.

Makeup Testing:

N/A

**Cell Phone/Text
Messaging Use:
Laptop Use:**

Cell phones will not be needed for this class. See student handbook.

Laptops will be available for your use. Use them responsibly and respectfully.

Tape Recording:

I will not be recording my classes. If you would like to have them recorded, please discuss this need with me.

Behavior:

See student handbook.

(Students are responsible to know the Student Conduct Code in the College Catalog)

**Emergency
Procedures:**

See student handbook. In case of fire, we exit in the lower hallway. In case of inclement weather, we will use the restrooms in the freshman hallway.

Accommodation Policy:

The Americans with Disabilities Act (ADA) provides protection from illegal discrimination for qualified students with disabilities. Northeast Iowa Community College is committed to the equal provision of education for all students. Any student who needs instructional accommodation is encouraged to contact the Coordinator of Disability Services, Peosta Campus, at 563-556-5110 or 1-800-728-7367, ext. 280, or Calmar Campus, at 563-562-3263 or 1-800-728-2256, ext. 258.